

STUDENT DETAILS

Student ID and DOB:	
Student full name:	
Course/s enrolled in:	

REFUND APPLICATION

Reason:	<input type="checkbox"/> Visa refused (attach visa refusal notice) <input type="checkbox"/> Enrolment cancelled prior to course commencement <input type="checkbox"/> Failed to commence / cancelled for non-commencement <input type="checkbox"/> Course cancelled by Imagine Education Australia <input type="checkbox"/> Failed to meet entry requirements/conditions on Letter of Offer <input type="checkbox"/> Other, please specify: _____
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REFUND BY CREDIT NOTE

PAYMENT DETAILS – REFUND BY EFT

SWIFT Code:	
BSB / IBAN:	
Account number:	
Account name:	
Bank name:	
Bank address:	
Beneficiary address:	

PAYMENT DETAILS – REFUND BY CREDIT CARD

Name on credit card:	
Card number (reference):	
Card type:	VISA Mastercard AMEX Other: _____
Payment details:	
Expiry Date:	
CCV:	

DECLARATION:

I hereby apply for a refund and acknowledge that this application will be processed in accordance with the Imagine Education Australia Refund Policy, which I have read and understood. I understand completing this form does not mean that it will be approved as conditions may apply. A decision will be provided to me within 10 working days of this application being completed. I understand that if my application is declined, I will have 20 days to access the Appeals process as detailed in the Student Handbook.

Student signature:	
Date:	

OFFICE USE ONLY	
Received by and date:	
Approved/not approved by and date:	
Notes and evidence provided:	
Agent and Student advised by and date:	
Actioned in eBECAS by SPO and date:	
Payment method/type:	
Date of payment:	
Amount:	
Deductions:	
Refund amount:	
Finance Mgr Approval:	
If cancellation is due to visa application being withdrawn or refused AND the student has OSHC:	
OSHC cancelled in Medibank/refund received:	